



## **EMPLOYMENT OPPORTUNITY – SENIOR SUPPORT PROGRAM COORDINATOR**

**TITLE:** Senior Support Program Coordinator

**REPORTS TO:** Director of Support Programs

Sharsheret, a fast-paced and growing national breast cancer organization, seeks a full-time Senior Support Program Coordinator to join our team of 6 clinicians in our Teaneck, NJ office to coordinate the development and delivery of cancer support programs. Our team speaks with women and families facing breast and ovarian cancer over the phone and connects our callers with related resources and programs.

### **QUALIFICATIONS**

- 10+ years of experience working in a health care or Jewish communal organization setting, MSW or comparable degree required
- Demonstrated competencies in mental health counseling, patient navigation, and educational resource development
- Awareness of and insight into addressing end of life issues
- Experience facilitating focus groups
- Passion for issues related to and knowledge of breast and ovarian cancer and the Jewish community
- Excellent interpersonal, written, communication, and organizational skills
- Ability to work in a very fast-paced environment

### **RESPONSIBILITIES**

- Speak one-on-one with women and families living with or at increased genetic risk for breast and ovarian cancer, providing psychosocial support and related resources
- Present publicly on national webinars and at cultural competency trainings for healthcare professionals and community lectures
- Assist in the development and evaluation of support programs and educational resources
- Represent Sharsheret and exhibit at national conferences (occasional travel required)

### **TO APPLY:**

Send resume and cover letter to [resumes@sharsheret.org](mailto:resumes@sharsheret.org). No telephone calls please. Salary and benefits commensurate with experience.

*Sharsheret provides equal employment opportunities to all candidates regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, gender, sexual orientation, marital status, or age.*

### **ABOUT SHARSHERET**

Sharsheret, Hebrew for “chain”, is a national not-for-profit organization supporting young women and their families, of all Jewish backgrounds, facing breast cancer. Our mission is to offer a community of support to women diagnosed with breast cancer or at increased genetic risk, by fostering culturally-relevant individualized connections with networks of peers, health professionals, and related resources.

Since Sharsheret's founding in 2001, we have responded to more than 65,000 breast cancer inquiries, involved more than 9,000 peer supporters, and presented over 250 educational programs nationwide annually. Sharsheret supports young Jewish women and families facing breast cancer at every stage—before, during, and after diagnosis. We help women and families connect to our community in the way that feels most comfortable, taking into consideration their stage of life, diagnosis, or treatment, as well as their connection to Judaism. We also provide educational resources, offer specialized support to those facing ovarian cancer or at high risk of developing cancer, and create programs for women and families to improve their quality of life. All Sharsheret's programs are open to all women and men.

Sharsheret offers the following national programs:

### **The Link Program**

- *Peer Support Network*, connecting women newly diagnosed or at high risk of developing breast cancer one-on-one with others who share similar diagnoses and experiences
- *Embrace™*, supporting women living with advanced breast cancer
- *Genetics for Life®*, addressing hereditary breast and ovarian cancer
- *Thriving Again™*, providing individualized support, education, and survivorship plans for young breast cancer survivors
- *Busy Box®*, for young parents facing breast cancer
- *Best Face Forward®*, addressing the cosmetic side effects of treatment
- *Family Focus®*, providing resources and support for caregivers and family members
- *Ovarian Cancer Program*, tailored resources and support for young Jewish women and families facing ovarian cancer
- *Sharsheret Supports™*, developing local support groups and programs

### **Education and Outreach Programs**

- *Health Care Symposia*, on issues unique to younger women facing breast cancer
- *Sharsheret on Campus*, outreach and education to students on campus
- *Sharsheret Educational Resource Booklet Series*, culturally-relevant publications for Jewish women and their families and healthcare professionals

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